



COMMUNITY ACTION OF SOUTHERN KENTUCKY INC.

POSITION	LOCATION	PROGRAM
Center Manager / Family Service Worker	Allen County	Children's Services

Closes: Open Until Filled

Full-time position with our Head Start Program in Allen County. Duties include management of the daily operations of the center, record keeping and supervision of center staff, as well as providing comprehensive social services to enrolled children and their families.

Qualifications: Minimum qualifications for this position are a High School Diploma or GED, with an Associate's Degree Human Services, Social Work or closely related field with supervisory experience preferred; Bachelor's Degree highly desirable valid Kentucky Driver's License, and have or be able to obtain a Commercial Driving License (CDL).

Salary: Salary range for this position is \$10.10-13.12 per hour with an excellent benefit package. This position requires a pre-employment drug screen.

Application Process: For immediate consideration you will need to submit a resume, with a cover letter indicating salary history to the address and/or e-mail below; or you may apply in person at one of the following Community Action locations:

921 Beauty Avenue
P.O. Box 90014
Bowling Green, KY 42102

25 J.L. Turner and Son Place
Scottsville, KY 42164

E-mail: aroy@casoky.org

Note: Internal candidates will need to complete an internal application and return to Central Office.

EOE

M/F/D/V

Posted: 05/24/11