



COMMUNITY ACTION OF SOUTHERN KENTUCKY, INC.

POSITION	LOCATION	PROGRAM
Field Service Coordinator	10 County Area	Weatherization

Closes: Open Till Filled

Full-time position providing advanced support services to the Weatherization Program. This position requires extensive travel in the 10-county Barren River area. Duties include providing daily jobsite support and accountability to work crews, foremen, and evaluators; interacting with clients, homeowners, and landlords; and defining, establishing, and maintaining accurate field and inventory operations and procedures.

Qualifications:

Minimum qualifications for this position are a high school diploma/GED, valid Kentucky Driver's License, and ability to use computers and related software. Experience in a weatherization/construction related field and staff/project supervision is preferred.

Salary:

Salary for this position will be based on education and experience, with an excellent benefit package.

Application Process:

For immediate consideration you will need to submit a resume to the address and/or e-mail below; or you may apply in person at one of the following Community Action locations:

921 Beauty Avenue
PO Box 90014
Bowling Green, KY 42102-9014

200 E. 4th Street
Bowling Green, KY 42101

171 Center Street
Bowling Green, KY 42101

E-mail: aroution@casoky.org

www.caskoy.org

Note: Internal candidates will need to complete an internal application and return to Central Office.

EOE

M/F/D/V

Posted: 01/15/2010