



**COMMUNITY ACTION OF SOUTHERN KENTUCKY INC.**

| <b>POSITION</b>            | <b>LOCATION</b> | <b>PROGRAM</b>        |
|----------------------------|-----------------|-----------------------|
| <b>Volunteer Recruiter</b> | <b>Warren</b>   | <b>RSVP-CSBG ARRA</b> |

**Closes: Open Until Filled**

Full-time person to provide administrative support and assistance to the RSVP Project Director in managing the functions and activities of the RSVP Program. Duties shall include assisting in identifying, recruiting, training, and coordinating the placement of senior adults, 55 years of age and older, in community organizations. Position is grant funded through September 2010.

**Qualifications:**

Minimum qualification for this position is an Associate Degree in Education, Social Work, Management or related field required; Bachelor's Degree highly desirable, as well as, at least two (2) years experience working with older adults and/or children; or any equivalent combination of education, training and experience which provides the requisite knowledge, skills and abilities of the position. Household income must be 200% or below federal poverty guidelines.

**Salary:**

Salary for this position will be \$ 10.00 per hour, with an excellent benefit package.

**Application Process:**

For immediate consideration you will need to submit a resume, with a cover letter indicating salary history to the address and/or e-mail below; or you may apply in person at the following Community Action locations:

921 Beauty Avenue  
Bowling Green, KY 42102

200 E. Fourth Street.  
Bowling Green, KY 42101

171 Center Street  
Bowling Green, KY 42101

E-mail: [aroy@casoky.org](mailto:aroy@casoky.org)  
[www.casoky.org](http://www.casoky.org)

**Note: Internal candidates will need to complete an internal application and return to Central Office.**

**EOE**

**M/F/D/V**

**Posted: 5/14/2010**