



COMMUNITY ACTION
OF SOUTHERN KENTUCKY

COMMUNITY ACTION OF SOUTHERN KENTUCKY INC.

POSITION	LOCATION	PROGRAM
Supervisor	Warren	TANF Family Preservation Program

Closing Date: Open Until Filled

Full-time position available serving a ten-county area. Duties shall include assisting the Program Director in the administration of all aspects of the TANF FPP Program. Responsibilities include providing direct support and consultation to Intensive Intervention Specialists and assistance to Program Director in order to assure the effective administration and delivery of Intensive Family Preservation and Reunification Services; participating in the hiring process for new staff; training staff in the use of the Homebuilders Model of service delivery; and availability to attend regularly scheduled state meetings. Specific duties include but are not limited to providing limited intensive in-home services to families and children utilizing a strengths-based approach; teaching a wide range of skills using a cognitive-behavioral model in such areas as crisis management, parent education, home management; conflict resolution; providing counseling; providing concrete supports and linkages to community resources; and providing program operations, reports and thorough documentation. This position requires excellent written and verbal communication skills; organization skills and ability to self-start; computer skills including word processing, spreadsheets, and internet; and an ability to effectively maintain and manage a flexible work schedule that includes evening, weekend, and on-call work.

Qualifications:

At least a Bachelor's Degree in Social Work, or closely a related human services field, as well as at least five years of demonstrated professional experience. Providing direct treatment services to families and providing supervision; or any equivalent combination of education, training and experience which provides the requisite knowledge, skills and abilities for this position. Strong clinical skills and supervisory skills required with administrative experience preferred and all appropriate licenses, registrations, and/or certifications. A valid Kentucky driver's license, valid car insurance and dependable transportation are a job requirement.

Salary:

Salary for this position will be based on experience and education, including an excellent benefit package.

Application Process:

For immediate consideration, submit a resume with a cover letter indicating salary history to the address and/or e-mail below; or you may apply in person at the following Community Action location:

921 Beauty Avenue
P.O. Box 90014
Bowling Green, KY 42102

E-mail: aroy@casoky.org

EOE

M/F/D/V

Posted: 08/20/2010