



COMMUNITY ACTION OF SOUTHERN KENTUCKY INC.

POSITION	LOCATION	PROGRAM
Center Manager	Metcalfe County	Senior Center

Open till filled:

Part-time position managing our Senior Center in Metcalfe County. This position is 20 hours per week with part-time benefits. Responsibilities will include: activity planning, meal service, record keeping, fundraising and overall supervision of the daily activities that take place in the Senior Center.

Qualifications:

Minimum requirements for this position are a high school diploma or GED, and a valid Kentucky driver's license.

Salary:

Salary for this position will be \$7.60 per hour.

Application Process:

For immediate consideration you will need to submit a resume, with a cover letter indicating salary history to the address and/or e-mail below; or you may apply in person at the following Community Action locations:

921 Beauty Avenue, P.O. Box 90014 Bowling Green, KY	404 N. Main Street P.O. Box 691 Edmonton, KY
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E-mail: aroy@casoky.org

Note: Internal candidates will need to complete an internal application and return to Central Office.

EOE

M/F/D/V

Posted: 08/25/10