



COMMUNITY ACTION OF SOUTHERN KENTUCKY INC.

POSITION	LOCATION	PROGRAM
Center Manager	Edmonson County	Children's Services

Closes: Open Until Filled

Full time position with our Children's Services Program in Edmonson County. Duties include management of the daily operations of the center, record keeping, and supervision of center staff, as well as ensuring that comprehensive social and educational services are delivered to enrolled children and their families.

Qualifications:

Minimum qualifications for this position are an Associate's Degree or higher in Education, Human Services, Social Work or closely related field with supervisory experience and a Bachelor's Degree highly preferred.

Salary:

Minimum salary for this position is \$11.08 per hour, with an excellent benefit package. Salary based on education and experience.

Application Process:

For immediate consideration, you will need to submit a resume, with a cover letter, indicating salary history to the address and/or e-mail below; or you may apply in person at one of the following Community Action locations:

921 Beauty Avenue
P.O. Box 90014
Bowling Green, KY 42102

108 N. Main Street
P.O. Box 342
Brownsville, KY 42210

E-mail: aroution@casoky.org

Note: Internal candidates will need to complete an internal application and return to Central Office.

EOE

M/F/D/V

Posted: 07/17/09

**Community Action of Southern Kentucky
Employment Opportunities**

Center Manager – Full time position with our Children’s Services Program in Edmonson County. Duties include management of daily operations of the center, record keeping, and supervision of center staff, as well as providing comprehensive social services to enrolled children and their families. Minimum qualifications are an Associate’s Degree or higher in Education, Human Services, Social Work or closely related field with supervisory experience and a Bachelor’s Degree highly preferred. Minimum salary is \$11.08/hour, with an excellent benefit package. Salary based on education and experience.

Application Closing Date: Open Until Filled

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Equal Opportunity Employer
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