



COMMUNITY ACTION OF SOUTHERN KENTUCKY, INC.

POSITION	LOCATION	PROGRAM
Job Development and Training Program Office Associate	10-County BRADD Area	Community Services/ARRA

Closes: Open Until Filled Full-time on-the-job positions available in Allen, Barren, Butler, Edmonson, Hart, Logan, Metcalfe, Monroe, Simpson, and Warren counties that provide program and clerical support to the Community Services Program. Positions are grant funded through September 2010.

Qualifications: Minimum qualifications for this position are a high school diploma or GED, and household income must be 200% or below federal poverty guidelines. Ideal candidates will possess computation skills and basic computer skills.

Salary: Salary will be based on education and experience, and position includes an excellent benefit package.

Application Process: For immediate consideration you will need to submit a resume, with a cover letter indicating salary history to the address and/or e-mail below; or you may apply in person at the following Community Action locations:

921 Beauty Avenue, PO Box 90014, Bowling Green, KY 42102

200 E. Fourth Street, Bowling Green, KY 42101

171 Center Street, Bowling Green, KY 42101

E-mail: aroution@casoky.org
www.casoky.org

Note: Internal candidates will need to complete an internal application and return to Central Office.

EOE

M/F/D/V

Posted: 09/30/09