



POSITION	LOCATION	PROGRAM
Access to Visitation Family Service Associate	Warren	Access to Visitation Program

Closes: Open Until Filled

Full time equivalent (temporary) position with our Access to Visitation Program serving a ten-county area. Duties include but are not limited to scheduling and monitoring supervised contact between children and visiting family members including parents, siblings, and extended family members as authorized by a custodial caretaker. Additional responsibilities include parental education, mentoring, conflict management, record keeping, linkage coordination and making resource referrals as needed. This position requires good written and verbal communication skills with computer skills preferred including word processing.

Qualifications:

Minimum qualifications for this position are at least a high school diploma (or GED). Bachelor's or Associate's Degree is preferred. Previous experience working with at risk children or children in out of home placements, a valid Kentucky Driver License, and dependable transportation are also required for hiring consideration.

Salary:

Minimum salary for this position will be \$8.50 per hour. Full time positions include an excellent benefit package.

Application Process:

For immediate consideration you will need to submit a resume, with a cover letter indicating salary history to the address and/or e-mail below; or you may apply in person at the following Community Action location:

921 Beauty Avenue
P.O. Box 90014
Bowling Green, KY 42102

200 East Fourth Street
Bowling Green, KY 42101

171 Center Street
Bowling Green, KY 42101

E-mail: aroution@casoky.org

Note: Internal candidates will need to complete an internal application and return to Central Office.

EOE

M/F/D/V

Posted: 4/22/2009